



# 2022 W-4MNP, Minnesota Withholding Certificate for Pension or Annuity Payments

## Pension or Annuity Recipients

Complete Form W-4MNP so the financial institution making these distributions can withhold the correct Minnesota income tax. Consider completing a new Form W-4MNP each year or when your personal or financial situation changes. See Section 2 if you do not want income tax withheld from your distributions.

First Name and Initial	Last Name	Social Security Number
Permanent Address		Claim or identification Number (if any) of your Pension or Annuity Contract
City	State	ZIP Code
<b>Marital Status:</b> <input type="checkbox"/> Single; Married, but legally separated; or Spouse is a nonresident alien <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate		

Complete Section 1 OR Section 2, then sign the bottom of the recipient's section and give the completed form to your financial institution.

**Section 1 — Determining Minnesota Allowances**

- A Enter "1" if no one else can claim you as a dependent ..... A \_\_\_\_\_
  - B Enter "1" if any of the following apply: ..... B \_\_\_\_\_
    - You are single and have only one source of income
    - You are married, have only one source of income, and your spouse does not have income
    - Your income from a second source or your spouse's income is \$1500 or less
  - C Enter "1" if you are married. Or choose to enter "0" if you are married and either your spouse has income or you have more than one source of income. (Entering "0" may help you avoid having too little tax withheld.) ..... C \_\_\_\_\_
  - D Enter the number of dependents (other than your spouse or yourself) you will claim on your tax return..... D \_\_\_\_\_
  - E Enter "1" if you will use the filing status Head of Household (see instructions). ..... E \_\_\_\_\_
  - F Add steps A through E. If you plan to itemize deductions on your 2022 Minnesota income tax return, you may also complete the Itemized Deductions and Additional Income Worksheet..... F \_\_\_\_\_
- 1 **Minnesota Allowances.** Enter Step F from Section 1 above or Step 10 of the Itemized Deductions Worksheet ..... 1 \_\_\_\_\_
- 2 **Additional Minnesota withholding** you want deducted for each pension or annuity payment (see instructions) ..... 2 \$ \_\_\_\_\_

**Section 2 — Election to Not Withhold Minnesota Income Tax**

Complete Section 2 if you receive a pension or annuity and choose not to have any tax withheld from any distributions (see instructions).

*I certify that all information provided in Section 1 OR Section 2 is correct. I understand there is a \$500 penalty for filing a false Form W-4MNP.*

Pension or Annuity Recipient Signature	Date	Daytime Phone Number
Pension or Annuity Recipient: Give the completed form to your pension or annuity plan administrator.		• email address

## **Section 2 — Election to Not Withhold Minnesota Income Tax**

Your payer will not withhold Minnesota taxes from your periodic payments or nonperiodic distributions if you choose to not withhold Minnesota income tax. Consider making estimated tax payments to avoid possible penalties and interest when you file your Minnesota income tax return.

### **Nonresident Alien**

If you are a nonresident alien for federal tax purposes, do not complete Section 2. See IRS Publication 519, *U.S. Tax Guide for Aliens*.

### **Additional Minnesota Withholding**

If you would like an additional amount of tax to be deducted from each pension or annuity payment or distribution, enter the amount of additional withholding on line 2. Do not enter a percentage of the payment or distribution you want to be deducted.

### **Use of Information**

All information on Form W-4MNP is private by state law. It cannot be given to others without your consent, except to the IRS, to other states that guarantee the same privacy, or by court order. Your name, address, and Social Security Number are required for identification. Information about your allowances is required to determine your correct tax. We ask for your phone number so we can call if we have a question.

### **Questions?**

- Website: [www.revenue.state.mn.us](http://www.revenue.state.mn.us)
- Email: [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us)
- Phone: 651-282-9999 or 1-800-657-3594 (toll-free)

**Form W-4MNP Payer Instructions on next page.**

**Non-Minnesota Residency Statement**

**(complete and return this form if you do NOT claim Minnesota as your legal state of residency)**

**December 2022**

This signed statement verifies that as of the date of signature I do **NOT** claim Minnesota as my legal state of Residency.

\_\_\_\_\_  
**Pensioner Name**

\_\_\_\_\_  
**Last 4 digits of Social Security Number**

\_\_\_\_\_  
**Phone number**

\_\_\_\_\_  
**email address (if applicable)**

\_\_\_\_\_  
**Pensioners Signature**

\_\_\_\_\_  
**Date**

**Return to    Sheet Metal Workers' Local 10 Pension Fund  
1681 East Cope Ave Ste. B  
Maplewood MN 55109**



# Form W-4MNP, Minnesota Withholding Certificate for Pension or Annuity Payments

Complete this form to calculate the amount of Minnesota income tax to be withheld from your payments or distributions.

## When should I complete Form W-4MNP?

For periodic payments, complete Form W-4MNP before you begin receiving payments from an annuity or pension or if your financial situation changes. Use this form to determine the amount of allowances you are eligible to claim for withholding tax purposes or to elect to have no tax withheld from these payments. If you were already having Minnesota income tax withheld from payments you received prior to 2022, then you do not have to complete a Form W-4MNP until your situation changes and you need to adjust your Minnesota income tax withholding.

For nonperiodic distributions, you must complete Form W-4MNP to determine withholding from your distribution or to elect out of Minnesota withholding on the distribution. You may complete a new form or elect out of withholding each time you request a nonperiodic distribution.

## What are periodic payments and nonperiodic distributions?

Periodic payments are made in installments at regular intervals (for example, monthly, quarterly, annually) over a period of more than one year.

Nonperiodic distributions are payments not made at regular intervals.

## What if I receive multiple nonperiodic distributions?

If you previously completed Form W-4MNP for the same institution, you may use the election from the previous Form W-4MNP by confirming the election with the institution. In this case, you would not need to complete a new Form W-4MNP.

**Note:** The Minnesota Department of Revenue may receive a copy of your Form W-4MNP. You may be subject to a \$500 penalty if you provide a false Form W-4MNP.

You must enter your Social Security Number for this Form W-4MNP to be valid.

## What if I have completed federal Form W-4P?

You will still need to complete Form W-4MNP to determine your Minnesota withholding allowances.

## What if I choose to not have Minnesota income tax withheld?

If you choose to not have Minnesota income tax withheld, complete only Section 2 of Form W-4MNP and sign the form to validate it. Consider making estimated tax payments to avoid possible penalties and interest when you file your Minnesota income tax return.

## Section 1 — Minnesota Allowances Worksheet

Complete Section 1 to find your allowances for Minnesota withholding tax. Withholding must be based on allowances you claimed and may not be a flat amount of percentage of payments or distributions.

If you expect to owe more income tax for the year than will be withheld, you can claim fewer allowances or request additional Minnesota withholding. Enter the amount of additional Minnesota income tax you want withheld on line 2 of Section 1.

### Head of Household Filing Status

You may claim Head of Household as your filing status if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself, and your dependents. Enter "1" on Step E if you may claim Head of Household as your filing status on your tax return.

### What if I itemize deductions on my Minnesota return or have other additional income?

Use the Itemized Deductions and Additional Income Worksheet to find your Minnesota withholding allowances. Complete Section 1 on page 1, then follow the steps in the worksheet below to find additional allowances.

#### Itemized Deductions and Additional Income Worksheet

- 1 Enter an estimate of your 2022 Minnesota itemized deductions. For 2022, you may have to reduce your itemized deductions if your income is over \$206,050 (\$103,025 for Married Filing Separately). . . . .
- 2 Enter one of the following based on your filing status: . . . . .
  - a. \$25,800 if Married Filing Jointly
  - b. \$19,400 if Head of Household
  - c. \$12,900 if Single or Married Filing Separately
- 3 Subtract step 2 from step 1. If zero or less, enter 0 . . . . .
- 4 Enter an estimate of your 2022 additional standard deduction (from page 11 of the Form M1 instructions) . . . . .
- 5 Add steps 3 and 4 . . . . .
- 6 Enter an estimate of your 2022 taxable nonwage income . . . . .
- 7 Subtract step 6 from step 5. If zero, enter 0. If less than zero, enter the amount in parentheses. . . . .
- 8 Divide the amount on step 7 by \$4,450. If a negative amount, enter in parentheses. Do not include fractions . . . . .
- 9 Enter the number on step F of Section 1 on page 1 . . . . .
- 10 Add step 8 and 9 and enter the total here. If zero or less, enter 0. Enter this amount on line 1 of page 1. . . . .